

## **Proposal Application Process for providing Skill Training under PMKVY 3.0 Special Projects**

Date: Feb 24, 2021

**Issued by:**

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## Contents

1.	Abbreviations.....	3
2.	Disclaimer .....	4
3.	Background.....	5
4.	Key features.....	6
5.	Invited Proposals.....	6
5.3.	Submission of proposals.....	8
5.4.	Late Proposals.....	9
5.5.	Proposal Preparation Cost.....	9
5.6.	Proposal Processing Fee .....	9
6.	Sub-Contracting/Franchise/Sub-Letting.....	9
7.	Evaluation Process .....	9
8.	Evaluation Parameters .....	10
9.	Proposal Ownership.....	12
10.	Right to Termination/Cancellation/Revision/Amendment .....	12
11.	Corrupt or Fraudulent Practice .....	12
12.	Terms of Reference.....	12
13.	Terms & Conditions.....	13
13.1.	Interpretation.....	13
13.2.	Language.....	13
13.4.	Compliance with Laws .....	13
14.	Disputes and Arbitration .....	14
14.1.	Arbitration.....	14
14.2.	Jurisdiction.....	14
15.	Representations and Warranties .....	14
16.	Right to Change.....	15
17.	Annexures .....	16

## 1. Abbreviations

PAP	Proposal Application Process
FY	Financial Year
IST	Indian Standard Time
MIS	Management Information System
MSDE	Ministry of Skill Development and Entrepreneurship
NSDC	National Skill Development Corporation
NSQF	National Skill Qualification Framework
PMKVY	Pradhan Mantri Kaushal Vikas Yojana
Scheme	Special Project
SPIA	Special Project Implementing Agency
SIP	Skill India Portal
(A&A)	Accreditation & Affiliation
SOP	Standard Operating Procedures
TP	Training Provider
TOR	Terms of Reference
UT	Union Territory
TC	Training Center

## 2. Disclaimer

All information contained in this document, subsequently provided/clarified are in good interest and faith. This is not an agreement<sup>1</sup> and is not an offer or invitation to enter into an agreement of any kind with any party. National Skill Development Corporation (NSDC) reserves the right to cancel this document, and/or invite afresh proposals with or without amendments to this document without liability or any obligation for such document, and without assigning any reason. NSDC reserves the right to take final decision regarding award of contract.

Submission of proposal through the online application process does not guarantee allocation of target under PMKVY 3.0 Special Projects scheme. Thus, creation of any new training infrastructure specifically for imparting training under PMKVY 3.0 Special Projects scheme is not encouraged.

Under no circumstances will NSDC be held responsible or liable in any way for any claims, damages, losses, expenses, costs or liabilities whatsoever (including, without limitation, any direct or indirect damages for loss of profits, business interruption or loss of information) resulting or arising directly or indirectly by application or non – application to Special Projects.

Applicants are advised to go through the Guidelines for PMKVY 3.0 (20-21) and refer to chapter 2 and 4 before applying ([https://www.msde.gov.in/sites/default/files/2021-01/PMKVY%20Guideline%20report\\_\(06-01-2021\)\\_V5.pdf](https://www.msde.gov.in/sites/default/files/2021-01/PMKVY%20Guideline%20report_(06-01-2021)_V5.pdf))

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<sup>1</sup> Agreement (if mentioned without any prefix) in this document refers to the MoU/contract/indemnity bond/project sanction email/project sanction acknowledgment to be signed by the applicant for the training of candidates allocated under PMKVY 3.0 Special Projects Scheme post proposal evaluation and subsequent selection of the applicant.

### 3. Background

“PMKVY 3.0 Special Projects Scheme” is a scheme to be implemented from Jan - Mar 2021 for skill development. The objective of Special Projects is to undertake project-based skilling interventions, primarily to meet the skilling needs of marginalized & vulnerable groups and those of difficult/remote geographies, hard to reach areas which may not meet all the parameters as laid down in the Guidelines of STT of PMKVY 3.0. In line with the Scheme guidelines, proposals are being invited under Special Projects across four themes viz.

#### 3.1. Inclusion,

##### 3.1.1. *Marginalized or vulnerable groups* (to mean hereafter such as)

Scheduled Castes and Tribes, Transgender, Persons with Disabilities, Women, economically backward people, any other category which identifies as marginalized/vulnerable and is recognized by Government of India and State Governments and

##### 3.1.2. *Difficult/remote geographies, hard to reach areas* (such as LWE, aspirational districts, J&K, Ladakh, North East states, Island territories) which may not meet all the parameters as laid down in the Guidelines of Short Term Training (STT) of PMKVY 3.0 due to special circumstances.

#### 3.2. Innovation/Academic Institutes

##### 3.2.1. *Projects with innovative skill training strategies*

##### 3.2.2. **Best In class Academic and Technical Institutes:** Through Special Projects, higher level skills proposals (across NSQF level 5 and above) are proposed to be taken up under Best-in-Class Academic Institutes, Universities and Technical specialized institutions and Industries. The aim is to enable delivery of quality training through these institutions and provide more stability and efficiency to the skill ecosystem. In case proposals are recommended by an SSC, the SSC will identify the qualification, institutions/ industry to implement the project and propose the same to NSDC.

#### 3.3. International Placements:

##### 3.3.1. Organizations providing trainings with confirmed International Placement tie-up.

#### 3.4. Industry Led Captive Placement:

##### 3.4.1. Corporate, Industry bodies and associations on behalf of/by aggregating demand from industry clusters sponsored organization with assurance of providing 90% captive placement/placement.

##### 3.5. By its very intent, the projects falling under the Special Projects of PMKVY 3.0 are required to be dynamic in approach and need to go beyond the routine short-term skilling to enhance the all-round competency and adeptness to the marginalized sections of the country. For the kind of projects permissible under Special Projects kindly refer to Chapter 4, clause 2 less section 2.2 of Guidelines of PMKVY 3.0 (20-21) ([https://www.msde.gov.in/sites/default/files/2021-01/PMKVY%20Guideline%20report\\_\(06-01-2021\)\\_V5.pdf](https://www.msde.gov.in/sites/default/files/2021-01/PMKVY%20Guideline%20report_(06-01-2021)_V5.pdf))

## 4. Key features

The scheme will be implemented in accordance with Guidelines of PMKVY 3.0 (20-21) ([https://www.msde.gov.in/sites/default/files/2021-01/PMKVY%20Guideline%20report\\_\(06-01-2021\)\\_V5.pdf](https://www.msde.gov.in/sites/default/files/2021-01/PMKVY%20Guideline%20report_(06-01-2021)_V5.pdf))

### 4.1. Process for Special Projects

The major steps involved in the selection of Training Providers (TP)/Special Project Implementing Agency (SPIA) in the project mode as per this Proposal Application Process are summarized below:

- 4.1.1. The onboarding of centers on SIP (Accreditation & Affiliation) portal, earlier referred as SMART process, is not a necessary criterion before applying in this PAP but necessary before commencement of training.
- 4.1.2. Each applicant organization will have to register on an online Proposal Application portal accessible at [www.nsdcindia.org](http://www.nsdcindia.org) and [www.pmkvyofficial.org](http://www.pmkvyofficial.org)
- 4.1.3. After the date of receiving applications is over, all applications will be evaluated as per the evaluation parameters (defined later in this document).
- 4.1.4. Post approval by MSDE, the successful applicant organizations will be intimated.
- 4.1.5. Post the allocation of targets, the applicant organizations can start training in proposed centers only after successful accreditation and affiliation of each training center under SIP(A&A) in accordance with the center accreditation or affiliation guidelines. Only 4 and 5 star centers will be approved for training (3 star in exceptional circumstances of location and other consideration).
- 4.1.6. The performance of the applicant organizations allocated targets would be monitored for quality aspect of training, placement, and other factors as per PMKVY 3.0 STT and Special Projects guidelines.
- 4.1.7. PMKVY 3.0 STT and Special Projects Guidelines (chapter 2 and 4 of Guidelines of PMKVY 3.0 (20-21) to be referred for more clarification in case of any ambiguity.
- 4.1.8. Submission of proposal through PAP does not guarantee allocation of target under PMKVY 3.0 Special Projects Scheme. This PAP does not encourage creation of any new training infrastructure specifically for imparting training under the scheme. Any applicant organization that is not qualifying the eligibility criteria will be disqualified at any stage during evaluation or due diligence. NSDC shall in no case be responsible or liable for the conduct or outcome of the proposal process.

## 5. Invited Proposals

NSDC invites proposals from the organizations which meet the eligibility for implementation of “PMKVY 3.0 Special Projects” scheme to train candidates as per the guidelines in courses aligned to National Skills Qualifications Framework (NSQF) for the year 2020- 21.

- 5.1. Further, only those organizations which meet the conditions should apply through PAP:

- 5.1.1. **Specialist Organizations:** Such organizations could be NGOs, research labs, educational or financial institutions and best-in-class academic institutions (on recommendation of SSCs), other expert organizations, who are experienced and specialize in working with and skilling of marginalized communities or specialize in working in proposed difficult geographies.
  - 5.1.2. **Government organizations/departments:** With the domain support of Government schemes and institutional settings, Ministries, Government departments or organizations or private training institutions on behalf of government departments, can propose for training program.
  - 5.1.3. Organizations already providing/proposing innovative models of skilling linked to entrepreneurship and those providing international placements.
  - 5.1.4. Entities or Training Providers, who have skilling as their primary business and/or, which are already skilling in Short Term Training (STT) of PMKVY 3.0 can implement programs on behalf of and under ownership of various ministries and government departments.
  - 5.1.5. Also refer to chapter 4 clause 2. less section 2.2 of Guidelines of PMKVY 3.0 (20-21).
- 5.2. The following will be given preference:
- 5.2.1. Mandatory pre-requisites/ eligibility criteria for Applicant organization(s) applying for targets under different themes are:
    - 5.2.1.1. Having minimum experience of 3 years
    - 5.2.1.2. Should have been at least three years in incorporation at the time of proposal submission.
    - 5.2.1.3. At least one year of experience in the proposed sector(s).
    - 5.2.1.4. Average annual turnover from last three years to not to be less than 25% of total project cost.
    - 5.2.1.5. Should have had a positive net worth consecutively from last two financial years.
    - 5.2.1.6. 70% Placement/Performance for trainings conducted under PMKVY 2.0 or other Government Funded Skilling schemes (annexure 1).
    - 5.2.1.7. Should possess a letter of recommendation from concerned department with details of targets and job role(s) proposed, in case applying on behalf of a government institution (annexure 2).
    - 5.2.1.8. Registration with NITI Aayog NGO Darpan portal (applicable for NGOs)

- 5.2.1.9. The Applicant should not have been blacklisted by any Government Agency/Public Sector Undertaking/autonomous bodies in last 3 years
- 5.2.2. Some conditions may be diluted for government institutions depending upon the preferred theme.
- 5.2.3. The applicant is required to submit the Board Resolution to appoint authorized Signatory for PMKVY 3.0 Special Projects Scheme PAP (annexure 3)
- 5.2.4. Applicant to provide details of waivers/flexibilities required to execute the project (annexure 4) refer to chapter 4, clause 4 of Guidelines of PMKVY 3.0 (20-21).
- 5.2.5. Black-listed or debarred organizations by any Central/State Ministry/Department will not be eligible. A self-declaration is required to be submitted by the applicant (annexure 5)
- 5.2.6. Applicant to provide details of Trainer(s) and Training Capacity (annexure 6 and 7).
- 5.2.7. Applicant to provide details of proposed placements (annexure 8).

### 5.3. Submission of proposals

The proposal should be submitted online by visiting proposal management system at [nsdcindia.org](http://nsdcindia.org) that would be accessible to all applicants as per the dates provided below:

S. No.	Key Activities	Dates
1	Release of notification for request of proposals	Feb 24, 2021
2	Opening of proposal application portal for applications	Mar 3, 2021( <i>on or after</i> )
3	Closing of proposal application portal	Mar 17, 2021 ( <i>on or after</i> )/ 14 days/2 weeks from the portal becoming live

In case the eligibility conditions of the applicant organization do not suffice the condition set by proposal application process, the applicant organization will not be allowed to submit the proposal and in case applicant submits the proposal, the same will be summarily rejected.



#### **5.4. Late Proposals**

The portal accepting applications will be closed at 11:59 PM on the last date of receipt of proposals. All applicant organizations will be allowed to submit individual proposals independently during the proposal receipt window before the deadline. Any application that has been created/saved as a draft but not submitted by an applicant on the portal will be considered as null and void. It is the duty of the applicant to verify whether the proposal has been submitted or not. No proposal will be received or considered by NSDC after the aforementioned deadline for submission of proposals in any form.

#### **5.5. Proposal Preparation Cost**

The applicant shall bear all costs associated with the preparation and submission of its proposal, and NSDC shall in no case be responsible or liable for those costs, regardless of the conduct or outcome of the proposal process.

#### **5.6. Proposal Processing Fee**

- 5.6.1. A non-refundable one-time registration fee of INR 15,000 (Fifteen Thousand Rupees only) will be charged per TP/Organization.
- 5.6.2. A non-refundable one-time fee of INR 2,500 (Two Thousand Five Hundred only) will be charged as proposal fee.
- 5.6.3. Fees may be submitted through any one of the multiple modes of online payment available on the project application portal. Service/payment gateway charges are exclusive of this fee.
- 5.6.4. In case applicant found to be ineligible as per eligibility criteria defined in the PAP, the amount paid shall not be refunded.
- 5.6.5. Proposal processing fee is waived off where Government Undertakings/Entities are direct applicants and propose to be implementing agency.

#### **6. Sub-Contracting/Franchise/Sub-Letting**

- 6.1. Sub-contracting, sub-letting, franchisee arrangement of any kind for the conduct of training under PMKVY 3.0 Special Projects is not allowed for any Organization.
- 6.2. Applicant to provide a self-declaration for not engaging in any sort of sub-letting/sub-contracting/franchisee agreement (annexure 9).

#### **7. Evaluation Process**

Evaluation of all the proposals will be done after the deadline for submission has passed. The Evaluation will be done in two stages:

### 7.1. Stage 1 - Test of Responsiveness

The applicant organization will undergo a *Test of Responsiveness* under which the applicants' compliance will be checked against the eligibility criteria through the submission of the mandatory documents. In case of any gap (in terms of compliance with submission of mandatory documents or any other document as requested according to guidelines during evaluation of the proposal and their completeness) in the documents submitted, the proposal will be rejected.

### 7.2. Stage 2- Desk Evaluation

Only the proposals of the Organizations that pass stage 1 of the evaluation process will be evaluated further. NSDC or its designated evaluation agency will evaluate each Organization's proposal based on their responsiveness to this PAP. The PAP document shall be evaluated in accordance with the Evaluation Parameters which are as follows:

## 8. Evaluation Parameters

8.1. **Organization Strength (roughly 50% of total score)** - shall capture and score applicants on various weighted parameters to evaluate the strength of organization as an entity. This sub-section shall broadly consider the following parameters.

(A) Inclusion	(B) Innovation/Academic Institutes	(C) Industry	(D) International Placements
<ul style="list-style-type: none"> <li>• Experience in skill development and community engagement</li> <li>• Years of establishment</li> <li>• No. of people trained since establishment (coverage of vulnerable communities/geographies and support provided in past)</li> <li>• Awards and recognition received</li> <li>• Infrastructure availability in proposed locations (offices, own TCs)</li> <li>• Monitoring issues under PMKVY (only for Training Providers who were allocated targets under PMKVY 2.0)</li> <li>• Star rating on SMART (for Training Providers allocated targets under PMKVY 2.0)</li> <li>• Placement performance in PMKVY (only for Training Providers who were allocated targets under PMKVY 2.0)</li> </ul>	<ul style="list-style-type: none"> <li>• Experience in skill development</li> <li>• Average annual turnover</li> <li>• Infrastructure availability (offices, own TCs in proposed locations)</li> <li>• Additionally, NIRF ranking for academic institutions, minimum average turnover and minimum employee strength for corporates</li> </ul>	<ul style="list-style-type: none"> <li>• Listed in stock exchanges – NSE and BSE or ET 500 Companies List</li> <li>• Past experience in skill development</li> <li>• Average annual turnover in last 3 FYs</li> <li>• Type of association (State/National)</li> </ul>	<ul style="list-style-type: none"> <li>• Listed as a member with the India International Skill Centre (IISC) Network</li> <li>• Skilling activity undertaken in past 3 years</li> <li>• Number of International Placements provided in last 3 years</li> <li>• Number of years the organisation been placing candidates internationally (counting from date of 1st batch)</li> </ul>

(A) Inclusion	(B) Innovation/Academic Institutes	(C) Industry	(D) International Placements
<ul style="list-style-type: none"> <li>Size of PMU team proposed (Only for Government organization)</li> </ul>			of candidates placed) <ul style="list-style-type: none"> <li>Number of active overseas connects for hiring candidates from India in last 3 FY</li> <li>Number of countries in which candidates have been placed in last 3 FY</li> </ul>

**8.2. Proposal Strength (roughly 50% of total score)** - shall capture and score applicants on various weighted parameters to evaluate the strength of organization as an entity. This sub-section shall broadly consider the following parameters.

Inclusion	Innovation/Academic Institutes	Industry	International Placements
<ul style="list-style-type: none"> <li>Merit of the proposal</li> <li>Type of Inclusion – vulnerable group/ geography covered</li> <li>Under-served sector, job roles proposed</li> <li>Placement / Self-employment guarantee</li> <li>Benefits other than placement</li> </ul>	<ul style="list-style-type: none"> <li>Merit of the proposal</li> <li>Proposal quality and kind of innovation categories proposed (applicable only for projects under Innovation category)</li> <li>Type of benefits proposed for all stakeholders</li> <li>Training and placement proposed in higher NSQF job roles (applicable for academic institutes)</li> <li>Kind of placement model proposed</li> <li>Placement/ self-employment guarantee</li> </ul>	<ul style="list-style-type: none"> <li>Captive placement beyond 90%</li> <li>Co-payment proposed</li> <li>Salary proposed for beneficiaries</li> <li>Social security benefits proposed for beneficiaries</li> <li>Own training centres/ Facilities</li> <li>In-house/ External Trainers (existing ToT or not)</li> <li>Current training equipment used in industry to be utilized for proposed trainings</li> </ul>	<ul style="list-style-type: none"> <li>Monthly salary proposed</li> <li>Post placement Support/handholding</li> <li>Placement proposed to new migration corridors (non ECR countries - non gulf countries)</li> <li>Training and placement proposed in higher NSDF job role, (NSQF 5 and above)</li> <li>Total number of countries in which placement is proposed</li> <li>Number of sectors proposed for international placements</li> </ul>

## 9. Proposal Ownership

All proposals submitted to NSDC shall become the property of NSDC, which shall not be liable to be returned to the proposer. NSDC shall, however, maintain confidentiality of the information contained within the proposals. NSDC shall be entitled to share the proposals and the information contained therein with the agencies and individuals involved in the process of evaluation and also its advisors, consultants, lawyers etc. and as may otherwise be required to be disclosed under law.

## 10. Right to Termination/Cancellation/Revision/Amendment

Notwithstanding anything contained in this document, NSDC reserves the right to cancel/terminate the proposal process herein without assigning any reason whatsoever, at any time prior to signing of the agreement/term sheet/indemnity bond and NSDC shall have no liability for above-mentioned actions.

Further, NSDC reserves its right to revise or amend this document any time for any reason by issuance of addendum.

## 11. Corrupt or Fraudulent Practice

In the event of applicant engaging in any corrupt or fraudulent practices during the proposal process, as per the judgment of NSDC, the proposal shall be rejected. Any decision of NSDC in this regard shall be final and binding on the applicant.

For the purpose of this clause: “Corrupt Practice” means the offering, giving, receiving or soliciting of anything of value to influence the action of NSDC in the selection process. It also includes bringing undue influence through any quarter or interfering directly or indirectly in the selection process to affect its outcome.

“Fraudulent Practice” means a misrepresentation of facts in order to influence selection process to the detriment of NSDC.

## 12. Terms of Reference

All Organizations allocated targets should be familiar with PMKVY 3.0 Guidelines<sup>2</sup>, (*inclusive of Monitoring and Branding Guidelines Accreditation & Affiliation Guidelines*) as amended from time to time. In addition, eligibility conditions mentioned in this document shall be binding on all applicants. In case of any inconsistency, the interpretation taken by NSDC shall be final.

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<sup>2</sup> Link to PMKVY 3.0 Guidelines ([https://www.msde.gov.in/sites/default/files/2021-01/PMKVY%20Guideline%20report\\_\(06-01-2021\)\\_V5.pdf](https://www.msde.gov.in/sites/default/files/2021-01/PMKVY%20Guideline%20report_(06-01-2021)_V5.pdf))

## 13. Terms & Conditions

### 13.1. Interpretation

In case of any ambiguity in the interpretation of any of the clauses in this document, the interpretation of the clauses by Authorized Representative/Sub-evaluation committee of NSDC shall be final and binding on all the parties.

### 13.2. Language

The proposal and all correspondence and documents related to the proposal exchanged by the applicant and NSDC must be in English. Supporting documents and printed literature furnished by the applicant may be in any language other than English provided they are accompanied by a notary certified translation of the relevant passages in English language. Supporting material, which is not translated in English, may not be considered for evaluation. For the purpose of evaluation and interpretation of the proposal, the English language translation shall prevail.

### 13.3. Change in Laws and Regulations

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If after the date of proposal submission, any law, regulation, ordinance, order or by-law having the force of law is enacted, promulgated, abrogated or changed which shall be deemed to include any change in interpretation or application by the competent authorities, that subsequently affects the costs and expenses of the applicant and/or the Time for Completion, the terms and conditions shall be reasonably adjusted.

### 13.4. Compliance with Laws

13.4.1. The applicant shall undertake to observe, adhere to, comply with and notify NSDC about all laws in force or as are made applicable in future, pertaining to or applicable to the applicant, their business, their employees or their obligations towards employees and all purposes of this document and shall indemnify, keep indemnified, hold harmless, defend and protect NSDC and its directors/employees/officers/staff/ personnel/representatives/agents from any failure or omission on its part to do so and against all claims or demands of liability and all consequences that may occur or arise for any default or failure on its part to conform or comply with the above and all other statutory obligations arising there from.

13.4.2. The applicant shall promptly and timely obtain all such consents, permissions, approvals, licenses, etc. as may be necessary or required for any of the purposes of this PMKVY 3.0 Special Projects or for the conduct of their own business under any applicable Law, Government Regulation/Guidelines and shall keep the same valid and in force during the term of the PMKVY 3.0 Special Projects, and in the

event of any failure or omission to do so, shall indemnify, keep indemnified, hold harmless, defend, protect and fully compensate NSDC and its directors/employees/officers/ staff/ personnel/ representatives/agents from and against all claims or demands of liability and all consequences that may occur or arise for any default or failure on its part to conform or comply with the above and all other statutory obligations arising there from.

- 13.4.3. The applicant agrees that the applicant shall not be entitled to assign / sub lease any or all of its rights and or obligations under this document and subsequent agreement to any entity including applicant's affiliate without the prior written consent of NSDC.
- 13.4.4. The applicant shall follow the guidelines issued by Ministry of Health and Family Welfare ("MoHFW"), the Ministry of Skill Development and Entrepreneurship ("MSDE"), and applicable central, state and local authorities, during the tenure of the Scheme on preventive measures to contain spread of COVID-19 in training centres.

## **14. Disputes and Arbitration**

### **14.1. Arbitration**

Any controversy or claim arising out of or relating to this PAP document, the interpretation hereof, or its breach shall, if not resolved by mutual discussions between the parties, be settled by binding arbitration in accordance with the Arbitration and Conciliation Act, 1996. Arbitration shall be conducted in New Delhi in English language.

### **14.2. Jurisdiction**

Subject to clause 14.1 above, all disputes and controversies relating to this PAP document shall be subject to the exclusive jurisdiction of the Courts at New Delhi. The parties agree to submit themselves to the jurisdiction of such court. This document shall be governed by the laws of India.

## **15. Representations and Warranties**

- 15.1. The applicant further warrants that they are under no obligation or restriction, nor shall they assume any such obligation or restriction, that would in any way interfere or conflict with, or that would present a conflict of interest concerning, any obligations under this scheme.
- 15.2. The applicant represents that it is duly incorporated, validly exists under applicable Law.



- 15.3. The applicant represents that it has the right and authority to enter into this collaboration and perform its obligations hereunder. The execution, delivery and performance of terms and conditions hereunder by such Party and the performance of its obligations herein are duly authorized and approved by all necessary action and no other action on the part of such Party is necessary to authorize the execution, delivery and performance under agreements.
- 15.4. The applicant represents that the submission of responses to this document, execution, delivery and performance under an Agreement entered in case the applicant is selected:
- 15.4.1. Shall not violate or contravene any provision of its documents of incorporation.
- 15.4.2. Shall not violate or contravene any law, statute, rule, regulation, licensing requirement, order, injunction or decree of any court, governmental instrumentality or other regulatory, governmental or public body, entity or authority by which it is bound or by which any of its properties or assets are bound;
- 15.4.3. To the best of its knowledge, after reasonable investigation, no representation or warranty by the applicant, and no document furnished or to be furnished to NSDC, or in connection herewith or with the transactions contemplated hereby, contains or shall contain any untrue or misleading statement or omits or shall omit any fact necessary to make the statements contained herein or therein, in light of the circumstances under which it is made. There have been no events or transactions, or facts or information which has come to, or upon reasonable diligence, should have come to the applicant and which have not been disclosed, having a direct impact on the transactions contemplated hereunder.

## **16.Right to Change**

NSDC reserves its right to change the above stated terms & conditions at any point of time without any prior notice.

x-----x-----END-----x-----x-----



## Annexure Formats



## Annexure 1

### Self-declaration on Past Placement record in last three years

I/ We hereby declare that presently our Organization \_\_\_\_\_ applying for project proposal under Special Projects under PMKVY 3.0 has following past placement record in last three years for skill trainings implemented under PMKVY or any other Government sponsored scheme.

S. No	Year	Number/Percentage of candidates trained and placed					Name of Industries placed	Companies/ where	Contact Details of Head HR	
		Trained	Placed	Sector Placed in	%age of placement	% of retention after 12 months of joining			Mob.	Official email

*\*Add additional sheets if required*

**Name of the Authorized Signatory of the Applicant** :.....

**Signature and Stamp of the Authorized Signatory of the Applicant** :.....

**Date: DD/MM/YYYY** :.....

**Contact details of Authorized Signatory** (email):.....

(Mob) :.....

Note: In case of any wrong / incorrect declaration submitted by the Applicant, as requested by NSDC in the course of evaluation of the proposal, the proposal will be rejected at any stage of evaluation or targets would be revoked (if already allocated) during implementation.

## Annexure 2

### Letter of Recommendation

Applicant (name of entity)..... is recommended as an Agency to implement PMKVY Special Project for Ministry/Department of..... led program under Pradhan Mantri Kaushal Vikas Yojana (PMKVY) 3.0 funded by Ministry of Skill Development & Entrepreneurship (MSDE) and implemented by National Skill Development Corporation (NSDC).

Ministry/Department of..... Government of..... recommends ..... targets for the Applicant as per format below, under PMKVY 3.0 for implementation of Special Projects.

Sr. No.	Applicant Name	TP ID (if available)	Training Center (TC)/Govt. Premises Address	TC Id (if SIP ID available)	QP Code	Job Role Name	Recommended Target

*\*This is for one Training Center (TC) for additional TCs add additional sheet(s).*

*(In case targets under PMKVY 2.0 were approved for the applicant Ministry/Department and the Training partner being recommended here by the Ministry/Department was engaged in implementation of trainings with the applicant Ministry/Department, then the following details are required to be filled)*

TP (name)..... was allocated.....targets under PMKVY 2.0 and Performance/Placement percentage (Placed/Certified) of TP in PMKVY 2.0 was recorded.....% (Minimum placement percentage required under PMKVY 2.0 was 70%).

**Name of Authorized Govt. Signatory** :.....

**Designation**

**(not below the rank of Jt. Secretary with**

**Union Govt./Pr. Secretary with State Govt./Special. CP**

**where Commissionerate /ADGP with States)** :.....

**Signature and Stamp of Authorized Signatory** :.....

**Date: DD/MM/YYYY** :.....

**Contact detail of Authorized Signatory (e-id)** :.....

**(Mob)** :.....

**Annexure -3****Board Resolution**

CERTIFIED TRUE COPY OF THE RESOLUTION PASSED BY THE BOARD OF DIRECTORS/MEMBERS/TRUSTEES AT ITS MEETING HELD ON THE [ ] DAY OF [ ], 2021 AT (Address)

“RESOLVED:

THAT the Company/Society/Trust does approach National Skill Development Corporation (hereinafter referred to as the “NSDC”) for PMKVY 3.0 Special Projects Proposal Application Process (PAP) in response to the proposal application document issued by NSDC.

THAT the detailed Proposal in the prescribed format be duly filled and submitted to NSDC along with all necessary documents.

THAT the following directors/trustees/members/authorized signatories be and are hereby severally authorized to execute the documents, papers, guarantee, declaration, confirmation, affidavit, undertaking, indemnity, contracts and such other instruments/documents as security or otherwise, as may be required by NSDC.

S. No	Name	Designation

*\*Add rows in case of additional members*

THAT copies of the aforesaid resolutions certified to be true be furnished to NSDC”

CERTIFIED TO BE TRUE

For,

Signature  
Name:  
Designation:  
Date:  
Place:  
DIN/PAN:

Signature:  
Name:  
Designation  
Date:  
Place:  
DIN/PAN:



**Annexure 4**

**Waiver/Flexibility Required for Project Execution**

Details of Waiver/ Flexibility:

- a).....
- b).....
- c).....

Explanation for seeking waivers/flexibilities:

a)	
b)	
c)	

**Name of the Authorized Signatory of the Applicant** :.....

**Signature and Stamp of the Authorized Signatory of the Applicant** :.....

**Date: DD/MM/YYYY** :.....

**Contact details of Authorized Signatory** (email):.....

(Mob):.....

**Note:** In case of any wrong / incorrect declaration submitted by the Applicant, as requested by NSDC in the course of evaluation of the proposal, the proposal will be rejected at any stage of evaluation or targets would be revoked (if already allocated) during implementation.

**Annexure 5 –****Self-Declaration by Applicant pertaining to Blacklisting**

(On the letterhead of Applicant)

**Note: Applicable for all except Government Departments/Organizations**  
**Applicable for TP applying on recommendation letter of Government**  
**Departments/Organizations**

To  
National Skill Development Corporation,  
301, 3rd Floor, West Wing, World Mark 1  
Aero City, New Delhi – 110037

In response to the Proposal Application Form for Special Projects under PMKVY 3.0, I/ We hereby declare that presently our Organization \_\_\_\_\_ has an unblemished record and is not declared ineligible for corrupt and fraudulent practices, either indefinitely or for a particular period of time by any State/ Central ministry or any other government department.

We further declare that presently our Organization \_\_\_\_\_ is not blacklisted/ debarred and not declared ineligible for reasons other than corrupt and fraudulent practices by any State/ Central ministry or other government department.

If this declaration is found to be incorrect and / or misleading then without prejudice to any other action that may be taken, my/ our security may be forfeited in full, and the tender, if any, to the extent accepted, may be cancelled.

**Name of the Authorized Signatory of the Applicant** :.....

**Signature and Stamp of the Authorized Signatory of the Applicant** :.....

**Date: DD/MM/YYYY** :.....

**Contact details of Authorized Signatory** (email):.....

(Mob):.....

**Note:** In case of any wrong / incorrect declaration submitted by the Applicant, as requested by NSDC in the course of evaluation of the proposal, the proposal will be rejected at any stage of evaluation or targets would be revoked (if already allocated) during implementation.

## Annexure 6

### Trainer Profile- Declaration by the Applicant

(On the letterhead of the Applicant)

To  
 National Skill Development Corporation,  
 301, 3rd Floor, West Wing, World Mark 1  
 Aero City, New Delhi – 110037

In response to the Proposal Application Process for projects under Special Projects in PMKVY 3.0, I/ We hereby confirm the following profile of the trainers teaching domain/orientation in the sectors proposed:

Trainer Name	Educational Qualification	Overall experience in years	Trainer ToT certified (Yes/No)	Trainer Id on SIP	Years of Experience in Skilling

If this declaration is found to be incorrect and / or misleading then without prejudice to any other action that may be taken, my/ our security may be forfeited in full, and the tender, if any, to the extent accepted, may be cancelled.

**Name of the Authorized Signatory of the Applicant** :.....

**Signature and Stamp of the Authorized Signatory of the Applicant** :.....

**Date: DD/MM/YYYY** :.....

**Contact details of Authorized Signatory** (email):.....

(Mob):.....

Note: In case of any wrong / incorrect declaration submitted by the Applicant, as requested by NSDC in the course of evaluation of the proposal, the proposal will be rejected at any stage of evaluation or targets would be revoked (if already allocated) during implementation.

**Annexure 7****Training Capacity basis available Infrastructure\***

<b>Training Center Particulars</b>	<b>Please fill in the details below as asked</b>
Training Center Type (Owned/Rented)	
Training Center Accreditation status (Accredited/Non Accredited)	
TC Id (if already Accredited and Affiliated)	
Training Center Address	
State	
Number of Classroom(s) in the TC	
Number of Lab(s) in the TC	
District	
No. of Job roles to be implemented at the center	
QP Code	
Training Hrs	
No. of qualified Trainers	
Size of Classroom (sq ft)	
Size of Lab (sq ft)	
No. of Batches in a day	
Sitting Capacity	

*\*In case applying for multiple job roles use additional sheet*

**Name of the Authorized Signatory of the Applicant** :.....

**Signature and Stamp of the Authorized Signatory of the Applicant** :.....

**Date: DD/MM/YYYY** :.....

**Contact details of Authorized Signatory** (email):.....

(Mob):.....

Note: In case of any wrong / incorrect declaration submitted by the Applicant, as requested by NSDC in the course of evaluation of the proposal, the proposal will be rejected at any stage of evaluation or targets would be revoked (if already allocated) during implementation.

## Annexure 8

### Proposed Placement Details

SN	Country of Employment	State of Employment	District of Employment	Name of Employer Org.	Recruiter / HR Name & Designation	Mob . No.	Official e-mail ID	Validity of (Letter of Intent) LoI (Date)	Proposed Number of Placement	Gross Salary in INR
1										
2										
3										
4										
5										
6										
7										
8										

**Name of the Authorized Signatory of the Applicant** :.....

**Signature and Stamp of the Authorized Signatory of the Applicant** :.....

**Date: DD/MM/YYYY** :.....

**Contact details of Authorized Signatory** (email):.....

(Mob):.....

Note: In case of any wrong / incorrect declaration submitted by the Applicant, as requested by NSDC in the course of evaluation of the proposal, the proposal will be rejected at any stage of evaluation or targets would be revoked (if already allocated) during implementation.



## Annexure 9

### Self-Declaration on Sub-Contracting

To  
National Skill Development Corporation,  
301, 3rd Floor, West Wing, World Mark 1  
Aero City, New Delhi – 110037

I/ We hereby declare that presently our Organization \_\_\_\_\_ applying for project proposal under Special Projects in PMKVY 3.0 will not engage in any sub-contracting/ sub-letting / franchisee agreement for implementation of this project.

If this declaration is found to be incorrect and / or misleading then without prejudice to any other action that may be taken, my/ our security may be forfeited in full, and the tender, if any, to the extent accepted, may be cancelled.

**Name of the Authorized Signatory of the Applicant** :.....

**Signature and Stamp of the Authorized Signatory of the Applicant** :.....

**Date: DD/MM/YYYY** :.....

**Contact details of Authorized Signatory** (email):.....

(Mob):.....

Note: In case of any wrong / incorrect declaration submitted by the Applicant, as requested by NSDC in the course of evaluation of the proposal, the proposal will be rejected at any stage of evaluation or targets would be revoked (if already allocated) during implementation.