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**Life Sciences Sector Skill Development Council**  
(New Delhi)

**On Skill Development Initiatives in  
Life Sciences Sector**

Date:    /    / 2022 | New Delhi, India

**AGREEMENT OF**

**LSSSDC – ACADEMIA COLLABORATION for SKILL DEVELOPMENT INITIATIVES IN LIFE SCIENCES SECTOR**

This agreement has been made and agreed upon between the parties mentioned below, signed on the \_\_\_\_/\_\_\_\_/\_\_\_\_ by and between the following two entities collectively referred to as "Parties" and each referred to individually as "Party".

\_\_\_\_\_, hereinafter referred to as HIGHER EDUCATION INSTITUTION having its registered office at \_\_\_\_\_, represented by \_\_\_\_\_ <Name of Authorised official & designation>, after called as "Higher Education Institution" which expression shall, where the context so admits, be deemed to include its successors, executors and administrators of the HIGHER EDUCATION INSTITUTION

AND

**Life Sciences Sector Skill Development Council (LSSSDC)**, a Sector Skill Council set up by National Skill Development Corporation (NSDC) working under aegis of Ministry of Skill Development & Entrepreneurship (MSDE) for the Skill development initiatives in Life Sciences Sector across the country, functioning from its head office 14<sup>th</sup> Palam Marg, Vasant Vihar, New Delhi - 110057 acting through **Mr. Ranjit Madan - CEO**, LSSSDC Sector Skill Council of India (herein after referred to as "LSSSDC" which expression shall, unless repugnant to the context or meaning thereof, includes its successor in office, legal representatives and permitted assigns) of the LSSSDC

**WHEREAS** HIGHER EDUCATION INSTITUTION would be taking steps for the implementation of relevant programmes, mutually decided by both the parties, which would aim to enhance the employability of students by equipping them with Industry relevant skills.

AND

WHREAS, LSSSDC through its Education & Skill Development initiatives will work closely with its members and Industry Associations to help improve the quality of the employable skills of students of University/College. In this regard, there are various Technical and Non-Technical courses undertaken to meet this objective. This memorandum is not intended to constitute, give effect to, or otherwise form a study centre.

Now it is hereby mutually agreed amongst both parties to this Agreement and binds themselves to the terms and conditions enumerated in succeeding paragraphs / Annexure A and B.

(Initials of Signatory from Higher Education Institute)

(Initials of Signatory from LSSSDC)

## 1. Scope of Work:

The scope of this agreement is to build and strengthen Skill eco-system leveraging the area of influence of each party.

- a) Higher Education Institution will provide support for skill development activities with joint association of LSSSDC. LSSSDC will facilitate the skilling process within its boundaries of function.
- b) Both the parties will mutually finalize Job Roles for Skill Enhancement Programs for B. Pharma, M. Pharma or D. Pharma as applicable (Only applicable in case of a Pharmacy Education Institute)
- c) Training of Trainers will be provided by LSSSDC to identified faculty of the Higher Education Institution
- d) Option for E-Skilling by Industry experts is available with LSSSDC and can be provided on request.
- e) LSSSDC will facilitate Placement/Apprenticeship to successful candidates.

## 2. Roles and Responsibility

### A. Higher Education Institution

- 1) Arrange/prepare the adequate infrastructure in terms of laboratories as per the QPs and NOS set by LSSSDC
- 2) Nominate Trainers from their college for Train the Trainer Program to be organized by LSSSDC
- 3) Promote the vocational programs offered by LSSSDC in 8<sup>th</sup> Semester of B. Pharma (Applicable ONLY for Pharmacy Colleges)
- 4) Promote employment oriented vocational programs offered by LSSSDC in other pharmacy programs as add on program (Applicable ONLY for Pharmacy Colleges)
- 5) Promote employment oriented vocational programs offered by LSSSDC in applicable higher education programs as add on program / as per scheme initiative / as per collaboration guidelines / as per university guidelines / as per AICTE guidelines)
- 6) Mobilize the students
- 7) Begin enrolment in approved courses by creating Batch as per maximum enrolment
- 8) Provide training in accordance with the approved curriculum by NCVET for both general and skill component with applicable approval from LSSSDC for module waiver
- 9) Deploy faculty and equipment labs in the colleges as per the requirements of the respective job roles
- 10) Provide books and study materials relevant for student learning.
- 11) Will pay fees for study materials (physical Books) to LSSSDC, if ordered
- 12) Co-ordinate industry guest lectures, industry visits during the training
- 13) Transfer the fees for any online sessions (Only in case if it's required) to LSSSDC before commencement of batch. Fees can be mutually decided between both the parties.

- 14) Transfer the fees for Training of Trainers in 15 days advance to LSSSDC.
- 15) Transfer the cumulative assessment fee to the LSSSDC 15 days to 30 days before the end of the training for a batch through electronic bank transfer
- 16) Share the result & certificate to the candidates.

**B. Life Sciences Sector Skill Development Council of India will:**

- 1) Identify the vocational qualifications suitable for Life Science Sector students
- 2) To Conduct Training of Trainers
- 3) Develop the curriculum of skill component and get approval of NCVET
- 4) Conduct skill assessment and share result & certificate in accordance to examination controller / PCI guidelines
- 5) Provide support in Apprenticeship of successful candidates
- 6) Facilitate Online Sessions by Industry Professionals for defined hours as per the requirement.
- 7) Facilitate for placement of successful candidates.

**C. Both Parties Shall**

- 1) Not use other party's Intellectual Property unless such other party consents to such use.
- 2) Not do anything which in the reasonable opinion of the other party is or will be harmful or prejudicial to the reputation of the other party.
- 3) Keep each other informed of any matters relevant to the overall functioning.
- 4) Share their expertise or any other information which would be of mutual benefit.

**3. Financial Terms and Conditions**

- a) HIGHER EDUCATION INSTITUTION will pay Assessment Fee to LSSSDC as per the current applicable rates.
- b) HIGHER EDUCATION INSTITUTION will pay Training of Trainers Fees as per common norms
- c) HIGHER EDUCATION INSTITUTION will pay study material (Books) as per the cost fixed for various qualifications
- d) HIGHER EDUCATION INSTITUTION will pay Online Training / Industry Webinar (Only if required) fees which can be decided mutually at the time of requirement.

**4. Duration/ Term of the Agreement:**

- a) The Agreement shall begin from the date of its execution by the parties hereto.
- b) This Agreement shall continue in full force and effective for 2 year from the date of signing

(Initials of Signatory from Higher Education Institute)

(Initials of Signatory from LSSSDC)

c) **Validity:**

C.1 This Agreement is valid for two year. HIGHER EDUCATION INSTITUTION is requested to get the affiliation with LSSSDC renewed annually. The institute shall be liable to register on Skill India Portal as and when the provision is made for the same or as per the mandate issues by relevant authorities and/or Ministry of Skill Development and Entrepreneurship.

C.2 In case where no joint activity has been done with LSSSDC within 12 months from the date of commencement, the HIGHER EDUCATION INSTITUTION will be rated by LSSSDC as DORMANT for reporting to relevant authorities and/or Ministry of Skill Development and Entrepreneurship and shall not be eligible for renewal.

C.3 Where institute has applied for collaboration for more than 1 year, any consecutive period of 12 months of inactivity, will rate HIGHER EDUCATION INSTITUTION will be rated by LSSSDC as DORMANT for reporting to relevant authorities and/or Ministry of Skill Development and Entrepreneurship. In such scenario the applicant HIGHER EDUCATION INSTITUTION shall not be eligible for renewal.

C.4 In case of DORMANT Status as explained under points C.2 and C.3, HIGHER EDUCATION INSTITUTION in that case will have to file a fresh application for Collaboration with LSSSDC in the spirit of Agreement.

d) This Memorandum of Understanding is a document of good faith and Implementation of the Agreement would be monitored on a six-monthly basis.

5. Administration Charges are to be paid by HIGHER EDUCATION INSTITUTION to LSSSDC as per following details:

a) For New HIGHER EDUCATION INSTITUTION for collaboration program (1<sup>st</sup> time) –

- ₹ 10000/- per year (payable for first year) for Non Academia Member
- ₹ 8000/- per year (payable for first year) for Academia Member

b) For Renewal of Agreement by HIGHER EDUCATION INSTITUTION (2<sup>nd</sup> Year onwards) –

- ₹ 9000/- per year (payable annually) for Non Academia Member
- ₹ 7000/- per year (payable annually) for Academia Member

c) Above charges exclude GST i.e. 18% GST will be extra.

d) College / University may choose to pay for a longer period in advance

e) The Admin charges are applicable separately for each HIGHER EDUCATION INSTITUTION (in case of University Agreement for multiple HIGHER EDUCATION INSTITUTION

f) Attach a copy of Academia Membership to avail member rates

**g) A HIGHER EDUCATION INSTITUTION, seeking affiliation to implement LSSDC's vocation programs in following schemes, then Administration charges are waived off by LSSDC to implement the said programs.**

- I. 8<sup>th</sup> semester of B. Pharma under PCI directive
- II. Skill Vigyan Program (DBT with State)
- III. DBT Skill Development Program

#### **6. Financial details**

- a) PAN No. of the HIGHER EDUCATION INSTITUTION: \_\_\_\_\_  
(please attach photocopy)
- b) GST No. of the HIGHER EDUCATION INSTITUTION: \_\_\_\_\_  
(please attach photocopy)

#### **7. Termination**

- a) Either party may terminate this Agreement by mutual understanding by giving 3 (three) months' notice in writing served on other.
- b) The parties to the Agreement understand that, where a course, as aforesaid, is under continuance, the termination shall take effect only on completion of the subsisting course.
- c) Save as otherwise set out in this Agreement, the termination of this Agreement howsoever arising is without prejudice to the rights, duties and liabilities of either party accrued prior to termination.

#### **8. Confidentiality**

- a) Each party hereto agrees with the other:
  - i. To keep information in strict confidence and secrecy.
  - ii. Not to use the information save for complying with its obligations under this Agreement.
  - iii. Not to disclose the same to a third party other than the party's professional advisers and such employees of the other party on a need to know basis as per requirements of this Agreement, who are under a similar duty to protect confidential information, or any third party having a legal right to obtain disclosure thereof.
- b) The restrictions contained in above clause shall apply to both the parties during the term of and for (one) year after the termination of this Agreement but shall cease to apply to information or knowledge which:
  - i. Has in it's entirely become public knowledge otherwise than through any unauthorised disclosure or other breach of such restriction.

(Initials of Signatory from Higher Education Institute)

(Initials of Signatory from LSSDC)

- ii. The other party has consented in writing to the same being disclosed.
- iii. Is or has been independently developed by the other party without reference to or use of the confidential information.
- iv. Each party designates the Nodal officer to arrange needed facility.

## 9. Dispute Resolution

Any disputes and differences whatsoever arising under or in connection with this Agreement which could not be settled by parties through negotiations, after the period of thirty (30) working days from the service of the notice, shall be finally settled by arbitration in accordance with the Arbitration and Conciliation Act, 1996 and the Amendment Act 2013. The parties will refer for a sole arbitrator to be appointed by the parties in consultation and mutual consent with each other. The place of arbitration shall be at New Delhi.

Upon approval by each party, this agreement will remain in effect for the period of 3 years, unless terminated earlier by either institution.

Notwithstanding the above, the period of this co-operation will, if necessary be extended with consent in writing from the parties.

## 10. Details of the Institution:-

1. Scheme / Program Applied for kindly Tick the options from the list below
  - a. LSSSDC – Academia Collaboration Program [            ]
  - b. B Voc Program [            ]
  - c. Skill Vigyan (State led) Program [            ]
  - d. DBT – Department of Biotechnology Funded Program [            ]
  - e. PISEP (PCI) – Pharma Industrial Skill enhancement Program [            ]
  - f. KBITS [            ]
  - g. Other (Please Specify): \_\_\_\_\_

Note: The basic guideline, rules, policies of the chosen application shall be applicable as prescribed by the scheme. The Institute shall strictly abide by the scheme framework.

2. Please attach a list of job roles applied for, along with list of equipment available for each job role in the below format as Annexure -A to the Agreement.

S no.	Qualification Pack / Job Role	Name of the Equipment	Quantity of the Equipment

3. Name of the Organisation: \_\_\_\_\_
4. Name of the Training Centre: \_\_\_\_\_
5. In case where Applicant is
- a. An Institute or College – write the name of University / Organisation it is affiliated to:  
\_\_\_\_\_
- b. A University – should attach a list of colleges to be considered under this Agreement. The list must provide Name, address, SPOC details, contact details of the college
- Name:  
Address:  
SPOC Details:  
Contact Details

11. Address of Higher Education Institute: \_\_\_\_\_  
\_\_\_\_\_

City: \_\_\_\_\_ District: \_\_\_\_\_ State: \_\_\_\_\_

Pin code: \_\_\_\_\_

12. Contact details of the Affiliated Centre under this Agreement (Land Line): \_\_\_\_\_

13. Year Of Establishment: \_\_\_\_\_

14. Website: \_\_\_\_\_

**15. Details of Head of Higher Education Institute:(please put Name of the person who shall lead or supervise the Skill development department in the organisation)**

Name : \_\_\_\_\_

Designation : \_\_\_\_\_

Department : \_\_\_\_\_

Mobile : \_\_\_\_\_

Email ID : \_\_\_\_\_



**16. Details of SPOC (Single point of Contact) for Skilling project**

Name : \_\_\_\_\_  
 Designation : \_\_\_\_\_  
 Department : \_\_\_\_\_  
 Mobile : \_\_\_\_\_  
 Email ID : \_\_\_\_\_

**Declaration:**

The content of this Agreement have been read and understood by a competent authority. All the information given in this document is true. The Higher Education Institute shall be ready for any inspection or audit that may take place in due course of Association. Higher Education Institute shall register itself in Skill India Portal as and when the mandate is issued by authorities and/ or Ministry of Skill Development and Entrepreneurship.

Please tick (v) as appropriate

Agree:	Disagree:
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The parties hereto set their hands and signed the Memorandum of Understanding on the <Current Date: DD/MM/YYYY >.

For Life Sciences Sector Skill Development Council (LSSSDC)	For Higher Education Institute Name: _____
(Authorised Signatory) Name: Mr. Ranjit Madan Designation: Chief Executive Officer Organization Name: Life Sciences Sector Skill Development Council  Seal of the LSSSDC	(Authorised Signatory) Name: _____ Designation: _____ Name of Higher Education Institute : _____  Seal of the Higher Education Institute

**Annexure A**

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**Available Skill Lab for Skill Practical of LSSSDC Qualifications**

S no.	Qualification Pack / Job Role	Name of the Equipment	Quantity of the Equipment
1			
2			
3			
4			
5			

(Initials of Signatory from Higher Education Institute)

(Initials of Signatory from LSSSDC)

**Annexure B**

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**All applicable Fees are to be paid via in below Account Details of Life Sciences Sector Skill Development Council**

Bank Name : ICICI Bank  
Beneficiary Name : Life Sciences Sector Skill Development Council  
Account No. : 054801001506  
MICR Code : 110229008  
IFSC Code : ICIC0000065  
Branch : ICICI Bank, C 17, Local Shopping Complex, Paschimi Marg, Vasant Vihar, Delhi - 110057

**Details of Administrative Fees Transfer (if applicable) to be mentioned below:**

Bank name : \_\_\_\_\_  
Amount Transferred : **INR (₹)** \_\_\_\_\_  
Date of Transfer : \_\_\_\_\_  
• Demand Draft No. : \_\_\_\_\_  
• Cheque No. : \_\_\_\_\_  
• RTGS / NEFT – UTR No. : \_\_\_\_\_  
Paid for : **1 year**                      **2 years**                      **3 years**

**And are to be intimated to [secretariat@LSSSDC.IN](mailto:secretariat@LSSSDC.IN) on date of transfer with Purpose and Name of Institute**